


APPENDIC C: READING RECOVERY COORDINATING GROUP (FLOODING JAN/FEB 2014) ACTION LOG at 30/6/14

Action log	Description	Timescale for action	RAG	Comments
1	Standard agenda, membership, TOR required.	Immediate		Standard agenda, membership, TOR drafted.
2	Agreement to formally move from response to recovery.	Immediate		<p>Email from AF to confirm the basis on which the Strategic Coordinating Group (SCG) have decided that the following criterion for moving from Response to Recovery has been met:</p> <p>'The emergency is contained and there is no significant risk of resurgence.'</p> <p>SCG members have based their view on the EA position that there is no significant risk of wide scale flooding in the foreseeable future, based upon current conditions and Met Office forecasts</p>
3	EA river licence finance issues for boat operating companies	To be raised at Berks Recovery Group		Raised at Berkshire Recovery Group on 25/2/14, and now being raised at national level. No update received since 10/4/14.
4	circulation of PHE 'Guidance on Recovery from Flooding Essential information for frontline responders' – for information	Immediate		 <p>PHE recovery from flooding.pdf</p>
5	Sandbags Crane Wharf – Uncontaminated – development of letter to residents & delivery	When river return to Flood Alert		Letter delivered
6	Sandbags Crane Wharf – Uncontaminated – Collection of sandbags	When river return to Flood Alert		Sandbags collected 24/3/14
7	Sandbags Circuit Lane – remove existing sandbag wall and rebuild by the Holybrook	Immediate		Completed 25/2/14

8	Sandbags Circuit Lane – Contaminated sandbags	Immediate		RBC Parks collected the contaminated pile of sandbags at the bottom of Circuit Lane on 11/3/14. Remainder of sandbag wall on Sylvan Walk was collected 24/3/14
9	Sandbags Lower Caversham – Uncontaminated – development of letter to residents & delivery + collection of sandbags	When all clear is issued		Letter delivered on 15/3/14. Sandbags collected on 24/3/14
10	Circuit Lane – Clean up – Gulley Sucker	Following removal of sandbag wall		Gulley emptier visited on 28/2/14 & 10/3/14 but gullies were still full of water. Repeat visits made, gullies cleared but keep refilling with water which suggests that the Thames Water sections are blocked. All gullies now clear and running.
11	Circuit Lane – Clean up – Street Cleansing	After Gulley emptier has visited		Quick cleanup made pre removal of sandbags. Additional visit made after sandbags removed
12	Circuit Lane – Clean up – Grass verges repairs	When HGV movements in area have stopped		Work scheduled in, soil ordered in.
13	Circuit Lane – Clean up – Fallen Trees	When waters have receded		Work on hold pending levels survey of banks, and may form part of the work to restore the banks and clear the ditches recommended in the Section 19 flood investigation report.
14	Circuit Lane – Thames Water to lift covers and undertake CCTV inspection/jetting if required.	TBC		Work undertaken in May. No CCTV inspection undertaken as was running too high at time of visit, but it is flowing well.
15	Island Road – Clean up – Street Cleansing	When waters have receded		Complete
16	Develop inspection regime to assess damage to riverside paths/parks	When waters have receded		Inspection complete and repairs and clean up underway
17	Towpath inspection list to be shared with Recovery Group	TBC		Update received – Repairs underway
18	River Thames Christchurch Meadows – Blockages in river – photos to be passed to the EA	Immediate		Photos forwarded to EA on 26/2/14
19	Finance – Book meeting with council officers to discuss	Immediate		Meeting on 25/2/14
20	Finance – EA to forward details of any new flood funding schemes	When announced		EA and RBC Highways have liaised.

21	Finance – Update website with grants information	ASAP		Complete
22	Finance – Contact effected residents/Businesses	As soon as flooded property information is available		Business Rate Relief & Council Tax Relief Schemes have gone live and letters sent to eligible addresses.
23	Psychological support/signposting for residents - review website content	Immediate		Web search does not locate this information
24	Future Flood Prevention – S19 Flood Investigation Report to be prepared	End Apr		Report scheduled for 16 th July SEPT Committee
25	Business Continuity – ensure that BC plans are reviewed following flooding	End Aug 14.		Plans are scheduled to be reviewed
26	Riverside paths/parks – status/damage list – pass to Berkshire Recovery group	As soon as list is available		Complete
27	Sonning Bridge access issues – Make Berkshire Recovery Group aware of the implications for Emergency Services and others	At next Berks recovery meeting		Complete
28	Possible damage to A33 via scouring, caused by floodwater	Update by next meeting		Inspection undertaken. SS applied for grant funding. Awaiting DfT response
29	Finance- Joint bid for funding to clear Circuit lane ditches (RBC/EA)	Update by next meeting		EA have prepared a bid for area around Holybrook.